



## The Pre-Employment & Hiring Process

### Breakfast with Bradley Seminar Series

7:30 a.m. to 8:00 a.m. - Registration and Networking Breakfast

8:00 a.m. to 10:15 a.m. - Program

Please choose a location and date most convenient to you:

**Tuesday, September 25**      **Wednesday, September 26**

Nashville

1600 Division Street, Suite 700  
Nashville, TN 37203

Birmingham\*

1819 Fifth Avenue North  
Birmingham, AL 35203

*\*The seminar will be held live in Birmingham and video-conferenced to Huntsville, Jackson, and Montgomery.*

### Topics

Understanding the EEOC's guidance on making your application process accessible to the disabled  
Best practices for interviewing candidates

Does the EEOC say you have to hire criminals?

Are you allowed to eliminate the unemployed from consideration?

Should you be doing credit checks and the proper way to handle them

Is your process ready for a hiring lawsuit?

What paperwork do you absolutely have to get from a new employee?

### Speakers



Craig Oliver



Joycelyn A. Stevenson



Anne R. Yuengert



Summer Austin Davis

Craig Oliver and Joycelyn Stevenson will be presenting on September 25 and Anne Yuengert and Summer Davis will be presenting on September 26.



This course has been submitted and is pending approval by the Human Resource Certification Institute (HRCI) for 2.0 hours of Continuing Education Credit. Attendance at the entire seminar is required in order to receive full credit.

If you have any questions or comments, please contact Leslie Crocker at [lcrocker@babco.com](mailto:lcrocker@babco.com). The registration deadline is September 18, 2012. Limit three attendees per company.